DIVYA SRIDHAR

Finance and Management Accounting professional, CMA,
MBA-Strategic Management & Leadership

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Professional Summary & Objective

- Proven track record of delivering accounting analyses across industries including Energy, Travel, Real Estate, Healthcare, Consulting, and Assurance.
- Skilled in finance and management accounting tools such as Business Central, NAV, TMT, Yardi, Equitrak, Dynamics 360, Oracle Fusion, QuickBooks, and advanced MS Office functions
- Seeking a challenging opportunity to apply my expertise in financial and accounting analysis and advance my professional development within a dynamic and rewarding company.

Experience

Contract Financial Analyst, Community Living - Toronto, ON (2024 - 2025)

- Not-for-profit organization – Supported the senior financial analyst with expense variance analyses across buildings.
- Handled general accounting tasks including revenue accruals, depreciation, interest entries, monthly balance sheet and payroll account reconciliations and payroll staffing database management.
- Managed allocation of expenses to government funding and departmental budgets.
- Generated monthly reports detailing fund utilization and expense percentages for third-party fund accounting organizations.

Financial Analyst, Accounts Payable (AP), Generate Upcycle – London, ON (2023 - 2024)

- Reporting directly to the CFO- Headed Accounts Payable for three companies, ensuring timely vendor payments via EFTs and wires, resolving discrepancies, and streamlining payment procedures with senior management.
- Established templates on monthly income statement analysis, balance sheet reconciliations, and capital expenditure for executive level tracking implemented by CFO
- Coordinated grant submissions for NGEN and CFF (Next generation manufacturing Canada and Clean Fuel Fund), confirming eligibility and documentation for costs, resulting in a $1M+ government reimbursement.
- Supported the London Expansion team in cost coding and variance analysis.
- Collaborated on successful ERP and banking transitions, launching Business Central and Bank of America within four months while simultaneously performing year-end tasks.
- Managed general accounting tasks including HST returns, depreciation, cost analysis reports, and fixed asset reconciliation.
- Collaborated with purchasing and operations on invoice approvals, 3-way matching, and regular meetings to resolve accounting issues.
- Posted employee expense statements under employee reimbursement software post verification

Intermediate Accountant, TripArc – Toronto, ON (Feb 2022 - Jul 2022)

- Handled full-cycle accounting, including G/L entries for customer trips, returns, provisions, unearned revenue, employee reimbursements, credit card payments and bank entries.
- Led Accounts Payable and ensured prompt payments to major vendors.
- Supported the senior manager in preparing SOPs and improving A/P and credit card payment processes.

Intermediate Property Accountant, Equiton Capital – Burlington, ON (2021 - 2022)

- Supported Senior Property Accountants with monthly financial statements, variance analysis, and forecasting through coordination with operations and revenue teams.
- Completed month-end G/L reconciliations, booked insurance payments, accruals, pre-payments and utilities for three properties.
- Maintained accurate monthly control sheets for financial statements and budgets.
- Prepared bank reconciliations and journal entries to meet tight deadlines.

Finance Assistant, Provita International Medical Center (PIMC) – Abu Dhabi, UAE (2018 - 2019)

- Tracked monthly electricity, water, and gas costs for PIMC and reported to NMC per Greenhouse Gas Reporting standards.
- Compared revenues for four subsidiaries, supporting timely management reports to the parent company.
- Pre-reconciled supplier invoices with payment vouchers outside AIS, assisting Accounts Payable in managing discrepancies.
- Supported customer reconciliation for Accounts Receivable in Oracle Fusion.

Internal Audit Associate, Ardent Advisory & Accounting – Abu Dhabi, UAE (2016 - 2018)

- **Internal Audit**
  - Defined internal audit scopes and programs for healthcare, travel, and F&B clients.
  - Conducted process reviews and assessed internal controls (HR, General Ledger, Health & Safety), improving workflows.
  - Prepared and delivered audit reports with key findings and recommendations.
  - Supported finance teams in implementing controls and reducing overtime costs by 11,587 AED within 6 months.
- **Management Consultancy & Compliance**
  - Worked on the "Reconciliation Assurance" project for a wealth management firm, verifying client transactions with the Asset Management System (Almirah).
  - Conducted both external and internal reconciliations, achieving full transaction verification.
  - Reviewed 246 confidential client files for KYC compliance, receiving recognition for accuracy and adherence to standards.
- **Other Assignments:**
  - Worked with Ardent IT to develop the company website, focusing on the 'Enterprise Risk Management' section.
  - Researched internal audit procedures for emerging automobile clients.
  - Helped design the Employee timesheet system (Soonr) to accommodate project and shift-based schedules.

Academic Projects

- Evaluation of Post-Acquisition Integration Practices within the Human Resource Department, Cardiff Metropolitan University.
- Impact of Mergers and Acquisition on the corporate culture of the surviving firm, Westford University College.

Education

- MBA, Strategic Management & Leadership, Cardiff Metropolitan University UK, 2020
- Certified Management Accountant (CMA, IMA-USA) Dubai, 2017
- BA Accountancy & Finance, Heriot-Watt University, Dubai, 2015